

擬備進度報告工作坊

2018年9月13日及9月14日



擬備進度報告工作坊

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- ❖ 撰寫報告要點
- ❖ 報告範例解說
- ❖ 推行項目及評估項目成效
須注意事項
- ❖ 問答環節

解說例子(研究項目)

(I) Project Objectives:

1. Explore recent changes of drug use in Hong Kong; and
2. Evaluate current drug policies through qualitative methods.

(K) Project Progress:

(Please list, in order of the commencement dates of the activities, the names, dates, locations and brief description of the activities organised.)

- (a) Research activities in relation to the project objectives that had been carried out up to the last Progress Report:

Objective 1	Activities	Results achieved
Activity 1	Collect official documents, news reports and academic literatures on the the recent changes of drug use in Hong Kong	3 articles on the recent changes of drug use in Hong Kong based on the official documents, news reports and academic literatures had been completed.
Objective 2 Activity 1	Contact 10 agencies to join the in-depth interviews	4 agencies confirmed to join the in-depth interviews, and replies from 6 agencies were pending. 4 confirmed agencies: ABC, DEF, GHI, JKL 6 pending agencies: MNO, PQR, STU, VWX, YZA, BCD
Objective 2 Activity 2	Set up guidelines for interviews	Interview guidelines were ready.
Objective 2 Activity 3	Arrange and conduct in-depth interviews	Letters were sent to the 4 agencies that had agreed to join the in-depth interviews, and 1 in-depth interview was conducted with ABC agency at its headquarters on 17 September 2017.

清晰
簡潔
齊全

- (b) Research activities in relation to the project objectives that were carried out during this reporting period:

	Activities	Results achieved
Objective 2 Activity 1	Contact 10 agencies to join the in-depth interviews	The remaining 6 agencies confirmed to join the in-depth interviews. 10 confirmed agencies: ABC, DEF, GHI, JKL, MNO, PQR, STU, VWX, YZA, BCD.
Objective 2 Activity 3	Arrange and conduct in-depth interviews	Letters were sent to the 6 newly confirmed agencies to join the in-depth interviews, and 3 in-depth interviews were conducted with JKL, MNO, PQR agencies at their headquarters on 11 October, 9 November and 23 November 2017.
Objective 2 Activity 4	Conduct qualitative data analysis	Around 20% of qualitative data analysis had been completed.
Objective 1 Activity 2 Objective 2 Activity 5	Report writing	Not yet started.

Summary of objectives addressed / achieved:

Objectives (as per (I) above)	Addressed (Yes / No)	Percentage achieved (please estimate)	
		Report period	To date
1.	Yes	0%	75%
2.	Yes	22%	52%

3 articles have been completed as at end September 2017.

	<u>As at end Sep 17</u>	<u>Oct-Dec 17</u>	<u>as at end Dec 17</u>
Activity 1:	40%	60%	100%
Activity 2:	100%	0%	100%
Activity 3:	10%	30%	40%
Activity 4:	0%	20%	20%
Activity 5:	0%	0%	0%

撰寫報告要點

2

- ❖ 先備數據，後寫報告
- ❖ 一般情況下簡潔易明，特殊情況下詳盡解釋
(如推行期間參加者出席率不足、未達中期服務指標等，機構須考慮切實可行的補救措施)
- ❖ 按時遞交報告

報告範例解說

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參閱資料：

- ❖ 推行計劃
- ❖ 中期目標
- ❖ 載有成果記錄的試算表
- ❖ 載有成效記錄的試算表
- ❖ 解說例子(半年報告)

參考文件
(推行計劃)

Appendix VI

BEAT DRUGS FUND ASSOCIATION

IMPLEMENTATION PLAN

(Grantee should wait for Beat Drugs Fund Association's confirmation of this plan before commencement of project. Once this plan is confirmed, prior approval shall be obtained from the Association in case a change in the implementation plan is required, say cancellation of a project activity or amendment to questionnaires.)

- (A) Project reference no.: BDF 160000
- (B) Project title: Drug-free Community Programme
- (C) Name of grantee: ABC Anti-drug Centre
- (D) Amount of grant approved: \$536,000
- (E) Date of commencement:
(The commencement date stated here will be
regarded as the start date of the first project
year in part (N)) 1 Jul 2017
- (F) Expected date of completion: 30 Jun 2019

(G) Project implementation schedule

(Please list, in order of the commencement dates, the names of the activities and target implementation dates by blocking out the relevant dates on the timetable below (using X or █). Please modify the timetable to suit your schedule, if needed. Major publicity activities should be underlined.

S/N	Name of Activity	Start Date	End Date	Duration	2017												2018												2019-2020												
					3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	
1	計劃宣傳	7/2017	12/2018	18 mths					X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X												
2	才藝訓練	8/2017 & 8/2018	6/2018 & 6/2019	11 mths & 11 mths					X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X					
3	社區禁毒宣傳	11/2017	2/2019	10 mths (共 5 次)							X	X	X	X	X	X								X	X			X	X												
4	家長工作坊	10/2017	6/2019	21 mths						X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X					
5	印製計劃報告書	4/2019	6/2019	3 mths																																X	X	X			

(H) Evaluation on Output Indicators

(Please list the output indicators and the related evaluation methods.)

Description of Indicator <u>(with targets)</u>	Target Population	Evaluation Method ¹	Related to Activity (S/N) <u>(please refer to the 1st column of part G)</u>
Output indicator 1 30 名有吸毒問題的青少年參與才藝訓練，出席率達 420 人次 (或 70%) (30 人 x 20 節 x 70% = 420 人次)	有吸毒問題的青少年	從參加者的出席記錄中檢索	2
Output indicator 2 於社區進行 5 次大型禁毒宣傳活動，共 1,000 名公眾人士參與	公眾人士	工作人員點算或以派發門券/宣傳品等數目計算出席人數	3
Output indicator 3 750 名家長參與家長工作坊	家長	學校/機構提交證明或從參加者的出席記錄中檢索	4

(I) Evaluation on Outcome Indicators

(Please list the outcome indicators, the related evaluation methods, the type and the number of participants to be recruited for evaluation, etc. Other than those sample questionnaires enclosed in the approval letter, grantee may design its own evaluation tools by incorporating the indicator(s) in its questionnaires. Project evaluation questionnaires should be attached. Grantee should carefully consider the feasibility of using the questionnaires for evaluation. Once the questionnaires are approved, grantee is required to seek approval from BDFA before any amendment.)

¹ Please describe how the information on the indicators would be collected.

	<u>Description of Indicator (with targets)</u>	<u>Evaluation Method</u> (e.g. pre- and post-test survey, post-test survey, focus group, measuring instruments to be used, etc.)	<u>Sample Size</u> The type and number of participants to be recruited for evaluation	<u>Related to Activity (S/N) (please refer to the 1st column of part G)</u>
Outcome indicator 1	60%社區人士對吸毒問題的了解於活動後有所提升	自訂問卷 (後測調查)	約 500 名參與大型禁毒宣傳活動的社區人士	3
Outcome indicator 2	70%有吸毒問題的青少年在接受訓練後的 3 個月內吸毒頻次有所減少	禁毒基金 6 號問卷 (前測及後測調查)	所有參與才藝訓練的吸毒青少年 (約 30 名)	2
Outcome indicator 3	80%家長辨識吸毒者的能力於活動後有所提升 (或配對樣本 t 檢定 (paired t-test) 顯示有顯著提升)	禁毒基金 19 號問卷 (修訂版) (附件一) (前測及後測調查)	約 500 名參與工作坊的家長	4

(J) Other Monitoring and Evaluation Mechanism (Optional)

(Please state any other monitoring and evaluation mechanism other than the output/outcome indicators given above.)

N/A

(K) Results of individual activity

(Please list, in order of the serial number the activities listed at (G), the expected results of individual activity, in terms of the type, number and man-times of participants, the type and number of deliverables, and the case handled, etc.)

Activity 1: 計劃宣傳

Period	Aim and Content	Targets	Expected Results (e.g. expected number of beneficiary)
7/2017 -12/2018	目的：進行宣傳，以招募參加者 內容：於全港各區進行計劃宣傳，如印製單張及海報、發信予全港中小學家長教師會及社區團體等	有吸毒問題的青少年、家長、公眾人士	N/A

Activity 2: 才藝訓練

Period	Aim and Content	Targets	Expected Results (e.g. expected number of beneficiary)
8/2017 – 6/2018 (第一期)	目的：建立良好生活習慣，增強參加者對抗毒品的決心，從以改善吸毒問題	有吸毒問題的青少年	30 名有吸毒問題的青少年參與才藝訓練，出席率達 420 人次 (或 70%)
8/2018 – 6/2019 (第二期)	內容：聘請專業導師，為有吸毒問題的青少年提供唱歌或舞蹈才藝訓練。訓練分兩期進行，每期 20 節。訓練完結後，社工帶領參加者進行小組分享及輔導。		

Activity 3: 社區禁毒宣傳

Period	Aim and Content	Targets	Expected Results (e.g. expected number of beneficiary)
11/2017 – 2/2019 (共 5 次)	目的：提升社區人士對吸毒問題的了解 內容：於社區進行 5 次大型禁毒宣傳活動，包括嘉年華會、禁毒展板、才藝表演、派發抗毒資訊單張及紀念品、及過來人分享等	公眾人士、有吸毒問題的青少年	1,000 名公眾人士參與社區禁毒宣傳 不少於 12 名(或 40%)參與才藝訓練的青少年協助進行社區宣傳(包括籌備、才藝表演或義工服務)

Activity 4: 家長工作坊

Period	Aim and Content	Targets	Expected Results (e.g. expected number of beneficiary)
10/2017 – 6/2019	<p>目的: 提升家長辨識及支援吸菸子女的能力</p> <p>內容: 舉辦不少於 30 節家長工作坊，每節 2 小時，工作坊會邀請資深禁毒社工及醫護人員作講解，內容包括:</p> <ul style="list-style-type: none"> -本港最新吸菸情況 -常見毒品 -吸菸誘因及禍害 -辨識吸菸者的技巧 -處理子女吸菸問題的方法 -求助資訊 	家長	750 名家長參與家長工作坊

Activity 5: 印製計劃報告書

Period	Aim and Content	Targets	Expected Results (e.g. expected number of beneficiary)
4/2019 – 6/2019	<p>目的: 總結活動得著，鞏固參加者改善吸菸問題的決心，並加強社區人士對吸菸者的了解和接納</p> <p>內容: 收集相片並進行訪問，進行報價程序，確認印刷安排、進行設計及文稿工作等</p>	公眾人士	印製及派發 500 本計劃報告書 (預期於 6 月初完成製作並安排分發)

(L) Approvals of Government departments

(Please state whether approvals of Government departments/statutory body are required for implementing the project.
If yes, please state whether such approvals have been obtained.)

N/A

(M) Activities with media involvement and proposed key milestone activities to be visited by the Beat Drugs Fund Association, the Action Committee of Narcotics Division (ACAN) or the Narcotics Division

(Please indicate all activities that involve media and suggest at least two activities for visit by the Association, ACAN or Narcotics Division and provide brief description of these activities.)

Name of activity	Tentative date	Tentative venue	Expected no. of participants	Media involvement (Yes / No)
社區禁毒宣傳	Mar/Apr 2016 (tbc)	Tsim Sha Tsui	350	Yes
家長工作坊	Tbc	Tbc	20-40	No

Note: Grantee should provide the details of the above activities six weeks before the actual activity date. Details of activities should include activity name, date and time of launching, venue, expected number of participants, media organization involved (if any) and information to be released to media (if any). In case of ad hoc arrangement with media, grantee should inform the Association as soon as possible.

(N) Yearly funding requirement

(Please provide the estimated expenditure on each approved budget item in each project year. The commencement date of the first project should be the date of commencement set out in (E). The total should equal to amount of grant approved (i.e. (D) in page 1). For projects which auditors are engaged for auditing and assurance, please set a realistic funding requirement as disbursement of grants will be in accordance with the requirement provided here. Requests for changing the yearly requirement will not normally be entertained unless it is related to a reduction of the requirement such as cancellation of activities due to unforeseen circumstances.)

	<u>Approved budget item²</u>	Estimated item expenditure and income <u>for the first project year (\$)</u>	Estimated item expenditure and income <u>for the second project year (\$)</u>	Estimated item expenditure and income <u>for the third project year (\$)</u>
1	Promotion & Publicity	7,000	14,500	
2	Training Courses	75,350	75,350	
3	Community Education Programme	132,000	88,000	
4	Parents workshops	60,000	78,800	
5	Auditor fee	2,500	2,500	
	Yearly total	276,850	259,150	

Signature of a senior officer of the organisation :

Name : Miss CHAN Tai-man

Title : Supervisor (Youth Services)

Telephone no. : 2233 4455

Date : 1/4/2017

² Please tally with the budget items shown at Annex III of the notification of grant approval

(計劃名稱 / 活動名稱)

活動評估問卷

(前/後測)

參加者編號：_____

請細心閱讀各句子，然後選出你認為最適合的答案。吸**毒**泛指在沒有醫生指示下使用違禁或合法的危害精神毒品，例如 K 仔、大麻、『冰』、搖頭丸、咳藥水、天拿水等。

	(1) 非常不同意	(2) 不同意	(3) 很難說	(4) 同意	(5) 非常同意
1. 我對本港最新吸 毒 情況有所掌握	<input type="checkbox"/>				
2. 我對青少年常用的毒品種類有認識	<input type="checkbox"/>				
3. 我明白 K 仔、冰及可卡因對身體的影響	<input type="checkbox"/>				
4. 我對 K 仔、冰及可卡因的俗稱及吸食方法有認識	<input type="checkbox"/>				
5. 我懂得以觀察吸 毒 的行為表徵和吸 毒 後的異常行為作辨識	<input type="checkbox"/>				
6. 我自信有能力識別子女有否吸 毒	<input type="checkbox"/>				
7. 如發現子女吸 毒 ，我懂得如何處理	<input type="checkbox"/>				
8. 我知道哪些機構可以提供處理青少年吸 毒 問題的服務	<input type="checkbox"/>				

性別： 1 男 2 女

年齡： _____ 歲

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參考文件

(中期目標)

Interim Target of Output Indicators

Project Number:	BDF 160000
Project Title:	Drug-free Community Programme
Implementation Period:	1 Jul 2017 – 30 Jun 2019

*With reference to your implementation schedule, please project below the interim achievement (**accumulative**) for each reporting period:

No.	Description of Output Indicator	1 st HYPR	2 nd HYPR	3 rd HYPR	Full Report
		1/7/2017 – 31/12/2017	1/7/2017 – 30/6/2018	1/7/2017 – 31/12/2018	1/7/2017 – 30/6/2019
1	30 名有吸毒問題的青少年參與才藝訓練，出席率達 420 人次 (或 70%) (30 人 x 20 節 x 70% = 420 人次)	15 人參與訓練 不少於 80 人次	15 人參與訓練 不少於 210 人次	30 人參與訓練 不少於 320 人次	30 人參與訓練 不少於 420 人次
2	於社區進行 5 次大型禁毒宣傳活動，共 1,000 名公眾人士參與	1 次活動 250 名公眾人士	3 次活動 750 名公眾人士	4 次活動 850 名公眾人士	5 次活動 1000 名公眾人士
3	750 名家長參與家長工作坊	100 名	300 名	550 名	750 名

Drug-free Community Programme**才藝訓練出席紀錄**

Note: Please insert a "v" in the cell if the participant joined the relevant session

To protect the privacy of the participant, please do not reveal full name

Group 1 Served man-times (total): 148 --> 確保正確人數、人次填於報告內

No.	Participant Name/ No.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
例	pstang-sample	v	v	v			v		v												
1	CSM-01	v		v		v		v		v		v	v	v	v	v	v	v	v	v	
2	WCC-02	v		v	v				v	v		v	v	v	v	v	v	v	v	v	
3	TPS-03	v				v		v						v			v	v	v	v	
4	LCM-04	v			v		v		v		v	v	v		v	v	v	v	v	v	
5	HWW-05	v		v		v			v				v	v		v	v	v	v	v	
6	WHS-06	v		v		v		v		v		v	v	v	v	v	v	v	v	v	
7	YHM-07																				
8	LMM-08		v			v	v		v	v		v	v	v		v	v	v	v		
9	AYWL-09		v		v		v		v		v	v	v		v	v	v	v	v	v	
10	YIM-10	v				v			v		v	v	v		v		v	v	v	v	
11	Ming-11																				
12	Elaine-12	v		v	v				v	v	v	v	v	v	v	v	v	v	v	v	
13	Judy-13						v			v		v	v	v		v	v	v	v	v	
14	Amy-14																				
15	Lok-15	v		v	v		v		v		v	v		v	v	v	v	v	v	v	
16	Kit-16																				
17																					
18																					
19																					
20																					

註: 有關人士於訓練開始前突然退出

Drug-free Community Programme
社區大型禁毒宣傳活動紀錄

	舉辦日期	時間	地點	出席人數	點算方法
1	20/12/2017	2:00 - 5:00 pm	上水廣場	215	派出遊戲券數目
2	20/2/2018	3:00 - 6:00 pm	牛頭角露天廣場	285	工作人員於入口點算
3	16/4/2018	2:00 - 5:00 pm	赤柱廣場	300	派出單張及宣傳品數目
4					
5					
6					

總服務人次 **800**

Drug-free Community Programme
家長工作坊活動紀錄

	舉辦日期	地點	出席人數
1	28/10/2017	聖沙文中學	128
2	16/11/2017	觀塘家教會中心	25
3	20/11/2017	中心	32
4	18/12/2017	新恆基中心	42
5	31/12/2017	常開心小學	45
6	11/1/2018	元朗大會堂	22
7	2/2/2018	沙田廣場	51
8	28/2/2018	小童群益會中心	10
9	8/3/2018	香港家庭輔導中心	30
10	20/3/2018	觀塘家教會	45
11	1/4/2018	小童群益會中心	62
12	15/4/2018	新恆基中心	30
13	30/5/2018	常開心小學	35
14	6/6/2018	元朗大會堂	25
15	30/6/2018	聖沙文中學	18
16			
17			
18			

總服務人數 **600**



**ABC Anti-drug Centre
Drug-free Community Programme
家長工作坊出席紀錄**

茲證明 ABC Anti-drug Centre 曾為我方舉辦禁毒家長工作坊，詳情如下：

參與學校/機構名稱: 聖沙文中學

日期:	28/10/2017
時間:	7:00 – 8:00 pm
地點:	西貢大西村 2 號
出席對象及人數:	128 名家長

簽名:

姓名及職位: Ms May Leung, career master

電話/電郵: 2866 6688

日期: 28/10/2017

Participant_no	No. of times used in the past 3 months (e.g. use 2 times weekly = use (2-7 x 91) 26 times in the past 3 months, never = 0 time)																		case with pre-test score = "0"	case with pre-test score > "0"	Remark: positive value in "Improvement" column indicates reduction in drug use											
	A	B	C	D	E	F	G	H	I	J	K	L	M	gender	age	A_post	B_post	C_post	D_post	E_post	F_post	G_post	H_post	I_post	J_post	K_post	L_post	M_post	Post_test_score	Pre_test_score	Improvement	Improvement
B018	0	0	0	0	0	0	0	0	0	4	0	0	0	F	26	0	0	0	0	0	0	0	0	4	0	0	0	4.00	4.00	FALSE	0	no
A006	0	0	0	0	4	0	0	0	0	0	0	0	0	F	23	0	0	0	0	4	0	0	0	0	0	0	0	4.00	4.00	FALSE	0	no
A007	0	0	0	0	10	0	0	0	0	0	0	0	0	F	26	0	0	0	0	0	0	0	0	0	0	0	0	36.00	36.00	FALSE	36	yes
B001	0	0	0	0	91	0	0	0	0	0	0	0	0	F	24	0	0	0	122	0	0	0	0	0	0	0	122.00	91.00	FALSE	-31	no	
A005	0	0	0	0	52	0	0	0	0	0	0	0	0	F	23	0	0	0	0	26	0	0	0	0	0	0	0	26.00	52.00	FALSE	26	no
A050	0	0	0	0	39	0	0	0	0	0	0	0	0	F	18	0	0	0	0	40	0	0	0	0	0	0	0	40.00	39.00	FALSE	-1	no
B019	0	0	0	0	39	0	0	0	0	0	0	0	0	F	25	0	0	0	0	26	0	0	0	0	0	0	0	26.00	39.00	FALSE	13	no
A004	0	0	0	0	52	39	0	0	0	0	0	0	0	F	21	0	0	0	0	0	40	0	0	0	0	0	0	40.00	91.00	FALSE	91	yes
A009	0	0	0	0	26	0	0	0	0	0	0	0	0	F	25	0	0	0	0	0	0	0	0	0	0	0	0	26.00	FALSE	26	yes	
B021	0	0	0	0	52	0	0	0	0	0	0	0	0	F	22	0	0	0	0	78	0	0	0	0	0	0	0	130.00	104.00	FALSE	-26	no
A008	0	0	0	0	0	0	0	0	0	0	0	0	0	F	22	0	0	0	0	0	0	0	0	0	0	0	0	26.00	FALSE	26	yes	
A011	0	0	0	0	0	0	0	0	0	0	0	0	0	F	23	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	FALSE	FALSE	FALSE

Among those who reported not using drug at pre-test (i.e. pre-test score=0)

Number of cases avoided relapse

1 cases avoided relapse
0 cases relapsed

1 valid cases evaluated

Among those who reported still using drug at pre-test (i.e. pre-test score>0)

Number of cases quitted

4 cases quitted
7 cases not quitted

11 valid cases evaluated

Participant_no	Post_test_score	Pre_test_score	Improvement
S0001	37.00	29.00	8.00
S0002	70.00	26.00	44.00
S0003	36.00	27.00	9.00
S0004	32.00	19.00	13.00
S0005	32.00	24.00	8.00
S0006	30.00	32.00	-2.00
S0007	31.00	31.00	0.00
S0008	37.00	30.00	7.00
S0009	40.00	33.00	7.00
S0010	0.00	22.00	-22.00
S0011	40.00	33.00	7.00
S0012	32.00	27.00	5.00
S0013	36.00	32.00	4.00
S0014	36.00	29.00	7.00
S0015	30.00	29.00	1.00
S0016	32.00	28.00	4.00
S0017	32.00	30.00	2.00
S0018	20.00	20.00	0.00
S0019	32.00	33.00	-1.00
S0020	33.00	31.00	2.00
S0021	40.00	29.00	11.00
S0022	28.00	22.00	6.00
S0023	34.00	32.00	2.00
S0024	29.00	25.00	4.00
S0028	30.00	31.00	-1.00
S0030	35.00	36.00	-1.00
S0031	32.00	33.00	-1.00
S0032	40.00	31.00	9.00
S0033	27.00	23.00	4.00
S0034	33.00	33.00	0.00
S0036	22.00	22.00	0.00
S0037	34.67	34.29	0.38
S0038	32.00	33.60	-1.60
S0039	20.00	20.00	0.00
S0040	29.71	29.00	0.71
S0041	37.71	35.00	2.71
S0042	37.00	33.33	3.67
S0043	31.00	29.00	2.00
S0044	34.29	33.14	1.14
S0045	32.00	23.00	9.00
S0046	32.00	31.00	1.00
S0047	35.00	31.00	4.00
S0048	24.00	24.00	0.00
S0049	20.00	20.00	0.00
S0050	33.00	18.00	15.00
S0051	24.00	24.00	0.00
S0052	36.00	24.00	12.00
S0053	31.00	28.57	2.43
S0054	32.00	20.00	12.00
S0055	40.00	40.00	0.00
S0056	33.00	32.00	1.00
S0057	33.00	25.00	8.00
S0058	32.00	28.00	4.00
S0059	22.00	24.00	-2.00
S0060	32.00	27.00	5.00
S0061	40.00	31.00	9.00
S0062	40.00	35.00	5.00
S0064	40.00	32.00	8.00
S0065	25.00	21.00	4.00
S0066	33.00	24.00	9.00
S0067	32.00	31.00	1.00
S0068	34.00	30.00	4.00
S0069	40.00	24.00	16.00
S0070	35.00	24.00	11.00
S0071	32.00	26.00	6.00
S0072	31.00	22.00	9.00
S0073	32.00	32.00	0.00
S0074	35.00	28.00	7.00
S0075	32.00	32.00	0.00
S0076	40.00	32.00	8.00
S0080	32.00	31.00	1.00
S0081	27.00	25.00	2.00
S0082	40.00	30.86	9.14
S0083	32.00	33.00	-1.00
S0084	34.00	20.57	13.43
S0085	32.00	32.00	0.00
S0086	32.00	31.00	1.00
S0087	32.00	29.71	2.29
S0088	34.00	30.00	4.00
S0089	29.00	22.00	7.00
S0090	40.00	40.00	0.00
S0091	36.57	29.71	6.86
S0092	32.00	32.00	0.00
S0093	36.57	35.43	1.14
S0094	30.86	28.57	2.29
S0095	30.86	28.57	2.29
S0096	29.71	24.00	5.71
S0097	40.00	29.00	11.00
S0098	40.00	34.29	5.71
S0099	34.29	28.57	5.71
S0100	33.00	31.00	2.00
S0101	30.86	27.43	3.43
S0102	29.71	24.00	5.71
S0103	29.00	29.00	0.00
S0104	29.00	22.00	7.00
S0105	37.00	34.00	3.00
S0106	40.00	18.29	21.71
S0107	24.00	24.00	0.00
S0108	40.00	28.57	11.43
S0109	32.00	32.00	0.00
S0110	27.00	23.00	4.00
S0111	24.00	24.00	0.00
S0112	32.00	32.00	0.00
S0113	40.00	34.29	5.71
S0114	34.29	25.14	9.14
S0115	35.43	30.86	4.57
S0116	32.00	27.43	4.57
S0117	32.00	25.14	6.86
S0118	40.00	30.86	9.14
S0119	32.00	30.86	1.14
S0120	34.29	29.71	4.57
S0121	32.00	26.29	5.71
S0122	35.43	30.86	4.57
S0123	32.00	28.00	4.00
S0124	36.57	32.00	4.57
S0125	32.00	28.00	4.00
S0126	32.00	25.00	7.00

Remark: positive value in "Improvement" column indicates improvement in ability to identify drug abusers at an early stage.

71.0% cases improved
 32 cases showed no change
 69 cases deteriorated
 348 valid cases evaluated

t 檢定：成對母體平均數差異檢定

	Pre test score	Post test score
平均數	26.90782704	30.60613027
變異數	37.42678977	69.28276025
觀察值個數	348	348
皮耳森相關係數	0.274650633	
假設的均數差	0	
自由度	347	
t統計	-7.774985441	
P(T<=t) 單尾	4.33604E-14	<0.05 Statistical significant improvement found
臨界值：單尾	1.649256711	
P(T<=t) 雙尾	8.67208E-14	
臨界值：雙尾	1.966824003	

S0127	32.00	27.00	5.00
S0128	31.00	25.00	6.00
S0129	28.57	25.00	3.57
S0130	35.43	29.71	5.71
S0131	32.00	32.00	0.00
S0132	32.00	29.71	2.29
S0133	34.29	28.57	5.71
S0134	32.00	26.29	5.71
S0135	32.00	28.00	4.00
S0138	40.00	28.00	12.00
S0139	40.00	31.00	9.00
S0140	32.00	21.71	10.29
S0143	32.00	22.00	10.00
S0152	27.00	31.00	-4.00
S0156	28.00	21.00	7.00
S0157	28.00	21.00	7.00
S0158	25.33	30.00	-4.67
S0162	29.71	20.00	9.71
S0165	28.00	20.00	8.00
S0166	20.00	20.00	0.00
S0167	16.00	16.00	0.00
S0168	31.00	21.00	10.00
S0172	32.00	15.00	17.00
S0174	31.00	27.00	4.00
S0175	33.00	26.00	7.00
S0178	18.00	40.00	-22.00
S0179	18.00	40.00	-22.00
S0181	34.00	36.00	-2.00
S0182	32.00	9.00	23.00
S0183	35.43	21.71	13.71
S0184	19.00	24.00	-5.00
S0188	18.29	28.00	-9.71
S0189	26.29	28.00	-1.71
S0190	21.71	24.00	-2.29
S0193	40.00	21.00	19.00
S0195	10.00	8.00	2.00
S0200	29.00	28.57	0.43
S0205	28.80	21.00	7.80
S0210	30.40	17.33	13.07
S0212	25.00	21.00	4.00
S0214	30.00	30.86	-0.86
S0215	37.00	31.00	6.00
S0217	20.00	17.14	2.86
S0220	31.00	19.00	12.00
S0221	30.00	27.43	2.57
S0229	29.71	20.00	9.71
S0230	21.00	31.00	-10.00
S0231	32.00	32.00	0.00
S0237	20.00	21.33	-1.33
S0238	30.40	26.00	4.40
S0242	36.00	27.43	8.57
S0243	32.00	24.00	8.00
S0248	36.57	36.00	0.57
S0252	32.00	32.00	0.00
S0253	32.00	31.00	1.00
S0254	25.00	27.00	-2.00
S0255	23.00	21.00	2.00
S0256	37.00	29.00	8.00
S0257	37.00	34.00	3.00
S0258	30.00	24.00	6.00
S0260	14.00	12.80	1.20
S0261	32.00	32.00	0.00
S0263	32.00	24.00	8.00
S0268	24.00	22.67	1.33
S0269	33.14	22.86	10.29
S0272	31.00	22.00	9.00
S0273	29.00	24.00	5.00
S0274	40.00	29.71	10.29
S0275	34.29	28.57	5.71
S0276	40.00	28.57	11.43
S0277	38.00	26.00	12.00
S0278	35.00	30.86	4.14
S0279	40.00	26.00	14.00
S0280	40.00	40.00	0.00
S0281	27.00	17.00	10.00
S0282	24.00	15.00	9.00
S0283	29.71	25.14	4.57
S0284	31.00	27.00	4.00
S0285	32.00	25.00	7.00
S0286	32.00	26.00	6.00
S0287	31.00	23.00	8.00
S0288	31.00	28.00	3.00
S0289	40.00	29.00	11.00
S0290	34.00	29.00	5.00
S0291	35.43	30.86	4.57
S0292	32.00	28.57	3.43
S0293	34.29	24.00	10.29
S0294	34.29	25.14	9.14
S0295	32.00	27.43	4.57
S0296	29.71	25.14	4.57
S0297	33.14	33.14	0.00
S0298	32.00	31.00	1.00
S0299	33.00	35.00	-2.00
S0300	32.00	30.00	2.00
S0301	32.00	30.86	1.14
S0302	36.00	29.00	7.00
S0303	32.00	34.29	-2.29
S0304	33.00	30.00	3.00
S0305	40.00	27.00	13.00
S0306	32.00	28.00	4.00
S0307	36.57	26.29	10.29
S0308	28.00	19.00	9.00
S0309	33.00	27.00	6.00
S0310	33.00	29.00	4.00
S0311	32.00	25.14	6.86
S0312	31.00	31.00	0.00
S0313	32.00	30.86	1.14
S0314	29.00	32.00	-3.00
S0315	24.00	32.00	-8.00
S0316	32.00	24.00	8.00
S0317	84.00	33.00	51.00
S0318	40.00	32.00	8.00
S0319	32.00	27.00	5.00
S0320	40.00	26.00	14.00
S0321	32.00	26.00	6.00
S0322	30.00	20.00	10.00
S0323	30.86	17.14	13.71
S0324	36.00	31.00	5.00

S0325	32.00	29.00	3.00
S0326	32.00	24.00	8.00
S0327	35.00	20.57	14.43
S0328	32.00	22.86	9.14
S0329	34.00	25.00	9.00
S0330	33.14	19.43	13.71
S0331	39.00	32.00	7.00
S0332	32.00	21.00	11.00
S0333	32.00	22.00	10.00
S0334	40.00	24.00	16.00
S0335	32.00	20.00	12.00
S0336	40.00	29.00	11.00
S0337	36.57	29.71	6.86
S0338	40.00	28.00	12.00
S0339	36.57	29.71	6.86
S0340	32.00	20.57	11.43
S0341	32.00	21.00	11.00
S0342	40.00	30.86	9.14
S0343	40.00	26.29	13.71
S0344	36.57	28.57	8.00
S0345	28.00	21.00	7.00
S0346	36.00	25.00	11.00
S0347	29.71	29.71	0.00
S0348	32.00	77.71	-45.71
S0349	29.71	21.71	8.00
S0350	32.00	30.86	1.14
S0352	32.00	30.86	1.14
S0353	30.86	29.71	1.14
S0354	32.00	24.00	8.00
S0355	32.00	21.71	10.29
S0356	32.00	16.00	16.00
S0357	34.00	29.00	5.00
S0358	27.43	34.29	-6.86
S0360	32.00	28.00	4.00
S0361	40.00	32.00	8.00
S0362	32.00	17.00	15.00
S0363	38.00	23.00	15.00
S0364	32.00	16.00	16.00
S0365	36.00	32.00	4.00
S0366	40.00	32.00	8.00
S0367	31.00	30.00	1.00
S0368	30.00	22.00	8.00
S0369	32.00	37.00	-5.00
S0370	32.00	20.00	12.00
S0371	34.00	27.00	7.00
S0372	32.00	17.00	15.00
S0373	30.00	26.00	4.00
S0374	32.00	20.00	12.00
S0375	32.00	13.00	19.00
S0376	32.00	32.00	0.00
S0377	32.00	23.00	9.00
S0378	28.00	22.00	6.00
S0379	29.00	25.00	4.00
S0380	32.00	30.00	2.00
S0381	24.00	24.00	0.00
S0382	25.00	0.00	25.00
S0383	34.00	24.00	10.00
S0384	25.00	25.00	0.00
S0385	30.00	20.00	10.00
pg0015	32.00	25.00	7.00
pg0007	31.00	17.00	14.00
pg0018	31.00	10.00	21.00
pg0001	30.00	10.00	20.00
pg0002	28.00	30.00	-2.00
pg0010	34.00	28.00	6.00
pg0003	27.00	22.00	5.00
pg0011	32.00	18.00	14.00
pg0012	30.00	28.00	2.00
pg0006	32.00	24.00	8.00
pg0016	34.00	26.00	8.00
pg0021	34.00	28.00	6.00
pg0009	26.00	23.00	3.00
pg0020	33.00	27.00	6.00
pg0008	29.00	23.00	6.00
S1111	0.00	22.00	-22.00
S1112	27.00	31.00	-4.00
S1113	25.33	30.00	-4.67
S1114	18.29	28.00	-9.71
S1115	0.00	22.00	-22.00
S1116	27.00	31.00	-4.00
S1117	25.33	30.00	-4.67
S1118	18.29	28.00	-9.71
S2111	0.00	22.00	-22.00
S2112	27.00	31.00	-4.00
S2113	25.33	30.00	-4.67
S2114	18.29	28.00	-9.71
S2115	0.00	22.00	-22.00
S2116	27.00	31.00	-4.00
S2117	25.33	30.00	-4.67
S2118	18.29	28.00	-9.71
S3111	0.00	22.00	-22.00
S3112	27.00	31.00	-4.00
S3113	25.33	30.00	-4.67
S3114	18.29	28.00	-9.71
S3115	0.00	22.00	-22.00
S3116	27.00	31.00	-4.00
S3117	25.33	30.00	-4.67
S3118	18.29	28.00	-9.71
S3119	0.00	22.00	-22.00
S3120	27.00	31.00	-4.00
S3121	25.33	30.00	-4.67
S3122	18.29	28.00	-9.71
S3123	0.00	22.00	-22.00
S3124	27.00	31.00	-4.00
S3125	25.33	30.00	-4.67
S3126	18.29	28.00	-9.71
S3127	0.00	22.00	-22.00
S3128	27.00	31.00	-4.00
S3129	25.33	30.00	-4.67
S4112	27.00	31.00	-4.00
S4113	25.33	30.00	-4.67
S4114	18.29	28.00	-9.71
S4115	0.00	22.00	-22.00
S4116	27.00	31.00	-4.00
S4117	25.33	30.00	-4.67
S4118	18.29	28.00	-9.71

解說例子(1)

For official use:

Output: ___ / ___

Outcome: ___ / ___

(半年進度報告)

Appendix VII

BEAT DRUGS FUND ASSOCIATION
THE 1ST / 2ND / 3RD / 4^{TH*} - / HALF-YEARLY PROGRESS REPORT
(To be completed by grantee within 3 weeks from the end of reporting period)

Covering the report period from 1 Jul 2017 to 30 Jun 2018 (12 months' period), 50 % of project time lapsed

- (A) Project reference no.: BDF 160000
- (B) Project title: Drug-free Community Programme
- (C) Name of grantee: ABC Anti-drug Centre
- (D) Amount of grant approved: \$536,000
- (E) Amount of grant spent to-date: \$311,378 填寫數目為累積總數，需與 Part (O)一致
(Including those not yet claimed from the Association)
- (F) Date of commencement: 1 Jul 2017
- (G) Expected date of completion: 30 Jun 2019
如需延後結束，必須向基金會提出申請，報告內自行修改並不可視為基金會同意有關安排

* Delete where inappropriate. Please submit this report within three weeks from the end of the reporting period.

(H) Evaluation on Output Indicators

(Please list the output indicators as stated in the implementation plan and give an evaluation on the accumulative output achieved so far *counting from the project commencement date*. Relevant output Excel file should be submitted with this report every six months. Prior approval should be obtained from the Beat Drugs Fund Association in case of revision in output indicators or targets.)

成果指標及對象必須按推行計劃所同意而定，未經基金會批准，機構不能隨意更改

		Description of Indicator <u>(with targets)</u>	Target Population	Output Achieved so Far and % of Target	Remarks (Please provide explanation for below-target output ^a and report the remedial action(s) ^b taken (or planned) to meet the target)	For official use
Output indicator 1		30名有吸毒問題的青少年參與才藝訓練，出席率達420人次(或70%) (30人 x 20節 x 70% = 420人次)	有吸毒問題的青少年	12人(40%) 出席人次: 148人次(35%) 確保所填數字與呈交的相關記錄一致	機構原已招募16人參與訓練，但有4人於開始訓練前臨時退出，未及即時安排他人取代，而高危青少年參加者於活動初期出席率不佳。機構會於下一期訓練招募不少於20人，並安排部分第一期參加者進行補課，以追回不足人數及人次	<input type="checkbox"/> PS <input type="checkbox"/> PNS <input type="checkbox"/> P

^a Below-target output refers to the output indicators not meeting the expected interim target, calculated with reference to the implementation schedule in Part (G) of the implementation plan.

^b Concrete remedial action(s) must be provided for those activities achieving less than 90% of the expected interim target.

參考機構與基金會協定的中期目標(如未有提交，則參考推行時間表)，如未達預期的90%，即視為**未達水平**。請於“Remarks”處填寫**未達水平原因**及**建議有效的補救措施**。

	<u>Description of Indicator (with targets)</u>	<u>Target Population</u>	<u>Output Achieved so Far and % of Target</u>	<u>Remarks</u> (Please provide explanation for below-target output ^a and report the remedial action(s) ^b taken (or planned) to meet the target)	<u>For official use</u>
Output indicator 2	於社區進行 5 次大型禁毒宣傳活動，共 1,000 名公眾人士參與	公眾人士	已進行 3 次(60%)活動, 800 人(80%)參與		<input type="checkbox"/> PS <input type="checkbox"/> PNS <input type="checkbox"/> P
Output indicator 3	750 名家長參與家長工作坊	家長	600 人 (80%)		<input type="checkbox"/> PS <input type="checkbox"/> PNS <input type="checkbox"/> P

(I)

Evaluation on Outcome Indicators

(Please list the outcome indicators as stated in the implementation plan and give an evaluation on the outcome achieved so far *counting from the project commencement date*. Relevant Excel data file should be submitted with this report every six months. Prior approval should be obtained from the Association in case of revision in outcome indicators or targets.)

成效指標、評核方法及對象必須按推行計劃所同意而定，未經基金會批准，機構不能隨意更改

請填上有效問卷數目

	<u>Description of Indicator (with targets)</u>	<u>Evaluation Method Used</u> (e.g. pre- and post-test survey, post-test survey, etc.)	<u>Data Collected So Far and Preliminary Results</u>	<u>Remarks</u> (Please report any remedial action(s) taken (or planned) to improve programme effectiveness)	<u>For official use</u>
Outcome indicator 1	60% 社區人士對吸毒問題的了解於活動後有所提升	自訂問卷 (後測調查)	收回有效問卷 125 份, 90 名(72%)社區人士對吸毒問題的了解於活動後有所提升		<input type="checkbox"/> RS <input type="checkbox"/> RNS <input type="checkbox"/> P

Outcome indicator 2	70%有吸毒問題的青少年在接受訓練後的3個月內吸毒頻次有所減少	禁毒基金6號問卷 (前測及後測調查)	收回有效問卷12份 (當中11人於前測顯示有吸毒，1人顯示已停止吸毒) 於前測顯示有吸毒的11名青少年中，6人 (55%) 在接受訓練後的3個月內吸毒頻次有所減少，前測顯示已停吸的1人仍能持續停止吸毒	由於參加者的出席率較預期少，社工為參加者提供輔導的機會相應減少，影響服務成效。 機構會加派一名工作員協助跟進參加者狀況，並加強每節訓練後的小組分享輔導元素，以期提升計劃成效。	<input type="checkbox"/> RS <input type="checkbox"/> RNS <input type="checkbox"/> P
Outcome indicator 3	80%家長辨識吸毒者的能力於活動後有所提升 (或配對樣本t檢定(paired t-test)顯示有顯著提升)	禁毒基金19號問卷(修訂版) (前測及後測調查)	收回有效問卷348份，247名(71%)家長辨識吸毒者的能力於活動後有所提升 配對樣本t檢定顯示有顯著改善(P=0.000)		<input type="checkbox"/> RS <input type="checkbox"/> RNS <input type="checkbox"/> P

問卷結果輸入Excel後，發現未達80%，請以Excel進行配對樣本t檢定，如結果顯示P<0.05，即表示有顯著改善。由於只需達至其中一個標準(即80%或t檢定顯示有顯著提升)，故此項成效被視為達標

初步收集數據顯示活動於減少參加者吸毒頻次方面**成效較預期差**，機構須**建議切實可行方法**以提升計劃成效

(J)

Other Monitoring and Evaluation Mechanism

(If other monitoring and evaluation mechanism has been proposed under the project implementation plan, the status should be report here.)

N/A

如推行計劃有列明相關監察，須在此部分定期報告進展

須包含所有由計劃開始至報告期的活動，而非 3/6 個月內進展

(K)

Project progress and results of individual activity since project commencement

(Please list, in order of the commencement dates of the activities, the names, dates, locations, brief description of the activities organised, and results achieved by each activity. Each activity submitted in Part (K) of the implementation plan should be covered with the corresponding result *since project commencement*. Progress should be reported in terms of the number and man-times of participants, the type and number of deliverables, the case handled, etc. as applicable.)

<u>S/N of Activity as in the IP^a</u>	<u>Name of Activity</u>	<u>Date</u>	<u>Location</u>	<u>Brief Description of Activity</u>	<u>Results Achieved</u> (Please report the figures according to the pledged service level in Part (K) of the implementation plan)
1	計劃宣傳	7/2017 – 6/2018	全港各區	於全港各區進行計劃宣傳，包括印製單張及海報、FACEBOOK 專頁、高登討論區小廣告	已於 1/7/2017 – 15/7/2017 於高登討論區宣傳第一期訓練 已印製 1000 張單張及海報，發送至全港社區組織，並與區議員合作懸掛海報作宣傳 FACEBOOK 專頁 (https://www.facebook.com/abccentre.anti-drug)已於 2017 年 8 月成立，截至 6/2018 共 200 人點讚

如計劃內有印製單張，請保存 20 份送交基金會存檔及分發。此外，如有製作網頁、Facebook 專頁、Apps 類等，亦須提供詳細資料以便查閱

2	才藝訓練	8/2017 – 6/2018	中心	聘請專業導師，為有吸毒問題的青少年提供唱歌或舞蹈才藝訓練。訓練完結後，社工帶領參加者進行小組分享及輔導，以提升參加者戒毒的決心	12名有吸毒問題的青少年參與才藝訓練，出席率達148人次
4	家長工作坊	28/10/2017 16/11/2017 20/11/2017 18/12/2017 31/12/2017 11/1/2018 2/2/2018 28/2/2018 8/3/2018 20/3/2018 1/4/2018 15/4/2018 30/5/2018 6/6/2018 30/6/2018	聖沙文中學 觀塘家教會 中心 新恆基中心 常開心小學 元朗大會堂 沙田廣場 小童群益會中心 香港家庭輔導中 心	為家長提供2小時工作坊，內容包括: -本港最新吸毒情況 -常見毒品 -吸毒誘因及禍害 -辨識吸毒者的技巧 -處理子女吸毒問題的方法 -求助資訊	600名家長參與家長工作坊 如有有關活動為成果指標，請確保此部分申報與呈交的相關Excel記錄及Part(H)內容一致
3	社區禁毒宣傳	20/12/2017 20/2/2018 16/4/2018	上水廣場 牛頭角露天廣場 赤柱	於社區進行大型禁毒宣傳活動，包括嘉年華會、禁毒展板、才藝表演、派發抗毒資訊單張及紀念品、及過來人分享等，以提升社區人士對吸毒問題的了解	已舉辦3次大型禁毒宣傳活動，共800社區人士參與 6名參與才藝訓練的青少年協助進行社區宣傳

^a IP stands for Implementation Plan

成果指標以外的所有活動亦應報告進展

(L) Activities to be organised in the remaining period of the project

(Please state the activity schedule of each activity and the expected results to be achieved in these activities.)

S/N of Activity as in the IP	Name of Activity	Scheduled Date of Commencement and Completion [‡]	Expected Results to be Achieved (in terms of the type, number and man-times of participants, the type and number of deliverables, and the case handled, etc.)
1	計劃宣傳	7/2017 – 12/2018	N/A
2	才藝訓練	第二期 - 8/2018 – 6/2019	30 名有吸毒問題的青少年參與才藝訓練，出席率達 420 人次 (或 70%)
3	社區禁毒宣傳	9/2018 – 10/2018 (第 4 次) 1/2019 – 2/2019 (第 5 次) <i>(建議修訂推行時間，詳情請參閱 part(M))</i>	於社區進行 5 次大型禁毒宣傳活動，共 1,000 名公眾人士參與
4	家長工作坊	10/2017-6/2019	750 名家長參與家長工作坊
5	印製計劃報告書	4/2019-6/2019	印製 500 本計劃報告書，並陸續安排分發

[‡]: Please refer to the end date of each activity in Part G of the project implementation plan. If there is any minor modification of implementation schedule of individual activity, please complete Part (M). Project end date should not deviate from the expected completion date in the implementation plan.

(M) Minor Modification of Implementation Schedule

(Please state the reasons for fine-tuning of activity timeframe.)

如需更改活動執行時期，請填寫(M)部分

填寫預計項目完結時整體成果，不用扣減已完成部分

S/N of Activity as in the IP	Name of Activity	Reasons for Fine-tuning	For official use
3	社區禁毒宣傳	由於配合參加者課餘時間，並於大型節日前進行抗毒宣傳以加強成效，建議第 4 次社區禁毒宣傳延後至 12/2018 聖誕期間進行，而第 5 次將順延至 3/2019-4/2019 復活節期間進行	<input type="checkbox"/> Approve <input type="checkbox"/> Not approve

(N)

Approval of Government Departments/Statutory Body

(Please state whether approvals of Government departments/statutory body, if required, have already been sought for the activities in the project.)

N/A

(O)

Details on Expenditure Position

(Please state the actual amount of grant spent and the remaining balance in each approved budget item.)

	<u>Approved Cost Item^a</u>	<u>Amount of Grant Spent-to-date^b(\$)</u>	<u>Remaining Balance (\$)</u>
1	Promotion & Publicity	5,853	15,647
2	Training Courses	75,350	75,350
3	Community Education Programme	132,675	87,325
4	Parents workshops	95,500	43,300
5	Auditor fee	2,000	3,000
Total		311,378	224,622

^a: refer to the Annex III of notification of grant approval^b: sum of expenditure should tally Part (E) on page 1 of this report

(P)

Project slippage

(Please state if there has been any project slippage, give the reasons and any remedial actions taken.)

才藝訓練

機構原已招募 16 人參與第一期訓練，但有 4 人於開始訓練前臨時退出，未及即時安排他人取代，而高危青年參加者於活動初後出席者不佳，以致機構未能達至中期服務指標。機構會於下一期訓練招募不少於 20 人，並安排部分第一期參加者進行補課，以追回不足人數及人次。

註:因服務中期成果未達指標，基金會會加強監察進展，如要求提交特別報告等，而第二期撥款亦會稍延至達到第一年中期指標後方作安排

(Q)

Photographs

(Please provide, with brief description, the photographs, pamphlets, videos, publications, etc. concerning the project to the Association for reference. As this report and other materials produced may be made accessible to the members of the public through the library of the Hong Kong Jockey Club Drug InfoCentre and website of Narcotics Division, etc., prescribed consent should be obtained from the data subjects (especially the beneficiaries) concerned if the photographs can enable the identification of them. Otherwise, the related faces should be blurred or a note should be made here by the grantee that such photographs shall not be made available to the members of the public.)



於上水區舉辦嘉年華，向公眾宣揚禁毒意識



於家長工作坊內邀請過來人分享經歷，加強家長對青少年的了解



Signature :

Name :

Job Title of the :
Project-in-charge

Telephone no. :

Date :

填妥報告後，由計劃負責人及機構高層人員簽署核實，並蓋上機構印章，方為完成



Signature :

Name :

Job Title of Senior Officer of :
grantee

Telephone no. :

Date :

Official seal of the
organisation :

報告範例解說

4

- ❖ 詳盡報告(節錄)

除增加了(L) – 項目的整體評估 (Overall evaluation of the project)部分，其他部分與半年報告一致

除報告外，亦須提交項目簡報及項目成果

解說例子(2)

(詳盡報告 – 節錄)

Appendix VIII

BEAT DRUGS FUND ASSOCIATION

FULL REPORT

(To be completed by grantee within 2 months of completion of the project)

(Extract only)

(L) Overall evaluation of the project

(Please assess whether and state how the objectives of the project stated in Part D of your Beat Drugs Fund application are achieved. Project effectiveness should be assessed using the outcome result in Part (I) of the report. Grantee may also summarize other evaluation findings (e.g. qualitative or quantitative studies conducted by academic institutions) in this part. Relevant evaluation report(s) should be attached for reference.)

D部 Part D 計劃的詳細內容（適用於非研究計劃）Details of project (For non-research projects)

I. 目標 Objectives

請列出最少兩個目標（指計劃完成時因執行活動所達致的改變。目標應該是具體、可以被量度、可實現及與禁毒相關的），申請人須能把這些目標轉換成具體及可以被量化的指標，以便監察和評估。請參考保安局禁毒處網頁(www.nd.gov.hk/tc/beat_drug_fund_2016.htm)提供的例子。

List at least two objectives (indicate the change you want to achieve by the end of the project as a result of the activities undertaken. An objective should be specific, measurable, achievable and relevant to anti-drug purposes). The Applicant should convert the stated objectives into specific and quantifiable indicators for monitoring and evaluation.

Please refer to the examples available on the website of the Narcotics Division, Security Bureau (www.nd.gov.hk/en/beat_drug_fund_2016.htm).

52.

參考計劃書(D)部所訂目標作評估

本計劃旨在透過才藝訓練，讓有吸毒問題的青少年發展正面興趣，從而加強減少吸食/戒毒，而受訓後的青少年亦會協助籌辦大型禁毒宣傳活動，向公眾人士宣揚抗毒信息。此外，亦會舉辦家長禁毒工作坊，以提升他們及早辨識吸毒者的技巧。

計劃推行 2 年，共有 35 名(達標率：117%)有吸毒問題的青少年參加共二期才藝訓練，整體平均出席率達 68%。過程中，參加者按興趣選擇參與為期 20 節的唱歌或舞蹈班，當中 20 名參加者完成訓練後，協助籌辦了嘉年華會、街站展覽等，服務了 1,380 名(達標率：117%)社區人士。除為活動作唱歌及舞蹈表演外，部分成功戒毒的參加者亦於活動及家長工作坊中作個人分享，宣揚抗毒信息。此外，亦舉辦了 30 節大型工作坊，工作坊邀請資深了禁毒社工及醫護人員作講解本港最新吸食情況、常見毒品、吸食誘因及禍害、辨識吸毒者的技巧及處理子女吸食問題的方法，服務了 935 名家長(達標率：134%)。

為評估計劃的成效，機構分別以自訂問卷、禁毒基金 6 號問卷及 19 號問卷(修訂版)評估社區人士對問題的了解於活動、吸食青少年的吸食頻次及家長辨識吸毒者的能力。於收回的 468 份問卷中，72% 社區人士顯示參與大型禁毒宣傳活動後對吸食問題的了解有所提升；而參與訓練的 35 名吸食青年中，超過 7 成在受訓後的 3 個月吸食頻次有所減少；此外，配對樣本 t 檢定亦顯示家長辨識吸毒者的能力於參加工作坊後有顯著提升。

整體而言，計劃的各項目標、成果及成效指標均已達到或超出預期。

推行項目及評估項目成效 須注意事項

評估成果

6

- 成果指標 (Output Indicator)
 - ✓ 按預測的中期目標評估

Toolkit Attachment 2
Interim Target of Output Indicators

Project Number:	BDF 170000			
Project Title:	Drug-free Community Programme			
Implementation Period:	1 Jul 2018 – 30 Jun 2020			

*With reference to your implementation schedule, please project below the interim achievement (**accumulative**) for each reporting period:

No.	Description of Output Indicator	1 st HYPR 1/7/2018 – 31/12/2018	2 nd HYPR 1/7/2018 – 30/6/2019	3 rd HYPR 1/7/2018 – 31/12/2019	Full Report 1/7/2018 – 30/6/2020
1	30名有吸毒問題的青少年參與才藝訓練，出席率達420人次(或70%) (30人 x 20節 x 70% = 420人次)	15人參與訓練 不少於80人次	15人參與訓練 不少於210人次	30人參與訓練 不少於320人次	30人參與訓練 不少於420人次
2	於社區進行5次大型禁毒宣傳活動，共1,000名公眾人士參與	1次活動 250名公眾人士	3次活動 750名公眾人士	4次活動 850名公眾人士	5次活動 1000名公眾人士
3	750名家長參與家長工作坊	100名	300名	550名	750名

評估成效：問卷數據分析

7

- 成效指標(Outcome indicator)試算表
 - ✓ 前後測數據分析：配對樣本t檢定(Paired t-test)

評估成效：問卷數據分析

8

➤ 成效指標試算表

- ✓ 前後測數據分析：配對樣本t檢定(Paired t-test)

	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AO	AP
1	Post_test_score	Pre_test_score	Improvement	Remark: positive value in "Improvement" column indicates improvement in ability to identify c							
2	34.00	30.00	4.00		54.0%	108 cases improved					
3	26.00	27.00	-1.00			13 cases showed no change					
4	33.00	29.00	4.00			79 cases deteriorated					
5	30.00	22.00	8.00			200 valid cases evaluated					
6	30.00	24.00	6.00								
7	31.00	32.00	-1.00								
8	32.00	31.00	1.00								
9	33.00	30.00	3.00								
10	32.00	33.00	-1.00								
11	5.00	23.00	-18.00								
12	36.00	33.00	3.00								
13	30.00	27.00	3.00								
14	33.00	32.00	1.00								
15	32.00	29.00	3.00								
16	28.00	29.00	-1.00								
17	30.00	28.00	2.00								
18	30.00	30.00	0.00								
19	23.00	22.00	1.00								
20	33.00	33.00	0.00								
21	34.00	31.00	3.00								
22	28.00	30.00	-2.00								
23	28.00	23.00	5.00								

t 檢定：成對母體平均數差異檢定

輸入

變數 1 的範圍(1): \$AG\$1:\$AG\$201
變數 2 的範圍(2): \$AF\$1:\$AF\$201

假設的均數差(E):

標記(L)

$\alpha(A): 0.05$

輸出選項

輸出範圍(Q):
 新工作表(P):
 新活頁簿(W):

確定 取消 說明(H)

評估成效：問卷數據分析

9

➤ 配對樣本t檢定的分析結果

	AI	AJ
1		
2	t 檢定：成對母體平均數差異檢定	
3		
4		Pre_test_score Post_test_score
5	平均數	1 27.91995238 2 29.0645
6	變異數	22.46340373 25.443086
7	觀察值個數	200 200
8	皮耳森相關係數	0.307340801
9	假設的均數差	0
10	自由度	199
11	t 統計	-2.80875882
12	P($T \leq t$) 單尾	3 0.002734539
13	臨界值：單尾	1.652546746
14	P($T \leq t$) 雙尾	0.005469078
15	臨界值：雙尾	1.971956544
16		

如問題A及B的答案都為「是」，
則分析顯示受訪者的狀況
有顯著提升/改善

A. 前測及後測平均
值是否顯示參加活
動後的狀況比活動
前的狀況更好？
是

B. 配對樣本t 檢定的分析結果顯示
 $P < 0.05$ ？
是

評估成效：分析示範

(計劃名稱 / 活動名稱) +

活動前評估問卷 +

A004

參加者編號: _____ +

請細心閱讀各題，填上你認為最適合的答案。所有答案將完全保密。+ +

1. 在過去 3 個月內，你有多 少次： +	過去 3 個月內 +		
	從來沒有 +	間中有 +	經常有 +
A. 吸食大麻 +	<input type="checkbox"/> +	試過 10 次 +	每日 _____ 次 / 每星期 _____ 次 +
B. 吸食白粉（海洛英） +	<input type="checkbox"/> +	試過 _____ 次 +	每日 _____ 次 / 每星期 _____ 次 +
C. 服食 Fing 頭丸（亞甲二氯 基甲基安非他明） +	<input type="checkbox"/> +	試過 _____ 次 +	每日 _____ 次 / 每星期 _____ 次 +
D. 吸食 K 仔（氯胺酮） +	<input type="checkbox"/> +	試過 _____ 次 +	每日 _____ 次 / 每星期 4 次 +
E. 吸食冰（甲基安非他明） +	<input type="checkbox"/> +	試過 _____ 次 +	每日 _____ 次 / 每星期 3 次 +
F. 服食忽得 +	<input type="checkbox"/> +	試過 _____ 次 +	每日 _____ 次 / 每星期 _____ 次 +
G. 服食五仔 +	<input type="checkbox"/> +	試過 _____ 次 +	每日 _____ 次 / 每星期 _____ 次 +
H. 服食藍精靈 +	<input type="checkbox"/> +	試過 _____ 次 +	每日 _____ 次 / 每星期 _____ 次 +
I. 服食白瓜子 +	<input type="checkbox"/> +	試過 _____ 次 +	每日 _____ 次 / 每星期 _____ 次 +
J. 吸食可卡因 +	<input type="checkbox"/> +	試過 _____ 次 +	每日 _____ 次 / 每星期 _____ 次 +
K. 服食咳藥水 +	<input type="checkbox"/> +	試過 _____ 次 +	每日 1 次 / 每星期 _____ 次 +
L. 吸食有機溶劑（天拿水） +	<input type="checkbox"/> +	試過 _____ 次 +	每日 _____ 次 / 每星期 _____ 次 +
M. 服食其他毒品〔不包括吸煙 或飲酒〕請註明： _____ +	<input type="checkbox"/> +	試過 _____ 次 +	每日 _____ 次 / 每星期 _____ 次 +

10 (times in the last three months)

4 ÷ 7 × 91 = 52 (times in the last three months)

3 ÷ 7 × 91 = 39 (times in the last three months)

1 × 91 = 91 (times in the last three months)

Participant_no	No. of times used in the past 3 months (e.g. use 2 times weekly = use (2*7) x 91) (26 times in the past 3 months, never = 0 time)													gender	age	A_post	B_post	C_post	D_post	E_post	F_post	G_post	H_post	I_post	J_post	K_post	L_post	M_post	Post_test_score	Pre_test_score	Quitted	case with pre-test score = "0"	case with pre-test score > "0"	Remark: positive value in "Improvement" column indicates reduction in drug use
	A	B	C	D	E	F	G	H	I	J	K	L	M																					
A001	0	0	0	0	0	0	0	0	4	0	0	0	F	26	0	0	0	0	0	0	0	0	0	0	0	0	4.00	4.00	no	Improvement	0	Among those who reported still using drug at pre-test (i.e. pre-test score>0)		
A002	0	0	0	0	4	0	0	0	0	0	0	0	F	23	0	0	0	0	0	0	0	0	0	0	0	0	4.00	4.00	no	Improvement	0	50.0% 5 cases reduced drug use frequency		
A003	0	0	0	10	0	0	0	0	0	26	0	0	F	23	0	0	0	0	0	0	0	0	0	0	0	0	0.00	36.00	yes	Improvement	36	2 cases showed no change		
B001	0	0	0	91	0	0	0	0	0	0	0	0	F	24	0	0	0	122	0	0	0	0	0	0	0	0	122.00	91.00	no	Improvement	-31	3 cases deteriorated		
B002	0	0	0	0	52	0	0	0	0	0	0	0	F	23	0	0	0	0	0	0	0	0	0	0	0	0	26.00	52.00	no	Improvement	26	10 valid cases evaluated		
B003	0	0	0	0	36	0	0	0	0	0	0	0	F	18	0	0	0	0	40	0	0	0	0	0	0	0	36.00	36.00	no	Improvement	0			
B004	0	0	0	0	0	0	0	0	0	0	0	0	F	25	0	0	0	0	26	0	0	0	0	0	0	0	26.00	52.00	no	Improvement	0			
B005	0	0	0	0	0	0	0	0	0	0	0	0	F	25	0	0	0	0	0	0	0	0	0	0	0	0	0.00	192.00	yes	Improvement	192			
A004	10	0	0	0	52	39	0	0	0	0	91	0	F	21	0	0	0	0	0	0	0	0	0	0	0	0	0.00	192.00	yes	Improvement	0			
A005	0	0	0	0	26	0	0	0	0	0	0	0	F	25	0	0	0	0	0	0	0	0	0	0	0	0	0.00	26.00	yes	Improvement	26	4 cases quittd		
A006	0	0	0	0	52	0	0	0	0	0	0	0	F	22	0	0	0	78	0	0	0	0	0	0	0	130.00	104.00	no	Improvement	-26	6 cases not quittd			
A007	0	0	0	0	0	0	0	0	0	26	0	0	F	22	0	0	0	0	0	0	0	0	0	0	0	0.00	26.00	yes	Improvement	26	10 valid cases evaluated			
A008	0	0	0	0	0	0	0	0	0	0	0	0	F	23	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	no	Improvement	0				
																									0.00	0.00	invalid	Improvement	FALSE	Number of cases avoided relapse				
																									0.00	0.00	invalid	Improvement	FALSE	50.0% 1 cases avoided relapse				
																									0.00	0.00	invalid	Improvement	FALSE	1 cases relapsed				
																									0.00	0.00	invalid	Improvement	FALSE	2 valid cases evaluated				

(計劃名稱 / 活動名稱)
活動評估問卷
 (前/後測)

參加者編號：_____

請細心閱讀各句子，然後選出你認為最適合的答案。吸毒泛指在沒有醫生指示下使用違禁或合法的危害精神毒品，例如 K 仔、大麻、『冰』、搖頭丸、咳藥水、天拿水等。

	(1) 非常不同意	(2) 不同意	(3) 很難說	(4) 同意	(5) 非常同意
1. 我對本港最新吸毒情況有所掌握	<input type="checkbox"/>				
2. 我對青少年常用的毒品種類有認識	<input type="checkbox"/>				
3. 我明白 K 仔、冰及可卡因對身體的影響	<input type="checkbox"/>				
4. 我對 K 仔、冰及可卡因的俗稱及吸食方法有認識	<input type="checkbox"/>				
5. 我懂得以觀察吸毒的行為表徵和吸毒後的異常行為作辨識	<input type="checkbox"/>				
6. 我自信有能力識別子女有否吸毒	<input type="checkbox"/>				
7. 如發現子女吸毒，我懂得如何處理	<input type="checkbox"/>				
8. 我知道哪些機構可以提供處理青少年吸毒問題的服務	<input type="checkbox"/>				

性別： 1 男 2 女

Participant_no	Post_test_score	Pre_test_score	Improvement
S0001	34.00	30.00	4.00
S0002	26.00	27.00	-1.00
S0003	33.00	29.00	4.00
S0004	30.00	22.00	8.00
S0005	30.00	24.00	6.00
S0006	31.00	32.00	-1.00
S0007	32.00	31.00	1.00
S0008	33.00	30.00	3.00
S0009	32.00	33.00	-1.00
S0010	5.00	23.00	-18.00
S0011	36.00	33.00	3.00
S0012	30.00	27.00	3.00
S0013	33.00	32.00	1.00
S0014	32.00	29.00	3.00
S0015	28.00	29.00	-1.00
S0016	30.00	28.00	2.00
S0017	30.00	30.00	0.00
S0018	23.00	22.00	1.00
S0019	33.00	33.00	0.00
S0020	34.00	31.00	3.00
S0021	28.00	30.00	-2.00
S0022	28.00	23.00	5.00
S0023	33.00	32.00	1.00
S0024	29.00	26.00	3.00
S0028	30.00	31.00	-1.00
S0030	33.00	35.00	-2.00
S0031	32.00	33.00	-1.00
S0032	38.00	33.00	5.00
S0033	26.00	24.00	2.00
S0034	33.00	34.00	-1.00
S0036	23.00	23.00	0.00
S0037	28.00	34.29	-6.29
S0038	29.71	33.60	-3.89
S0039	23.00	22.00	1.00
S0040	30.86	29.00	1.86
S0041	37.71	35.00	2.71
S0042	33.00	33.14	-0.14
S0043	28.00	29.00	-1.00
S0044	29.71	32.00	-2.29
S0045	25.00	23.00	2.00
S0046	26.00	31.00	-5.00
S0047	28.00	31.00	-3.00
S0048	24.00	25.00	-1.00
S0049	22.00	22.00	0.00
S0050	30.00	20.00	10.00
S0051	24.00	25.00	-1.00
S0052	31.00	26.00	5.00
S0053	28.00	28.57	-0.57
S0054	28.00	22.00	6.00
S0055	29.00	39.00	-10.00
S0056	26.00	32.00	-6.00
S0057	26.00	26.00	0.00
S0058	25.00	29.00	-4.00
S0059	18.00	24.00	-6.00
S0060	27.00	28.00	-1.00
S0061	32.00	31.00	1.00
S0062	32.00	35.00	-3.00
S0064	32.00	32.00	0.00
S0065	21.00	22.00	-1.00
S0066	28.00	25.00	3.00
S0067	27.00	31.00	-4.00
S0068	27.00	29.00	-2.00
S0069	32.00	25.00	7.00
S0070	28.00	25.00	3.00
S0071	24.00	28.00	-4.00
S0072	26.00	24.00	2.00
S0073	27.00	32.00	-5.00
S0074	29.00	29.00	0.00
S0075	27.00	32.00	-5.00
S0076	32.00	32.00	0.00
S0080	27.00	31.00	-4.00
S0081	23.00	26.00	-3.00
S0082	32.00	30.86	1.14
S0083	27.00	33.00	-6.00
S0084	28.00	22.86	5.14
S0085	26.29	32.00	-5.71
S0086	26.29	31.00	-4.71
S0087	22.86	29.71	-6.86
S0088	25.00	30.00	-5.00
S0089	22.00	23.00	-1.00
S0090	28.00	39.00	-11.00
S0091	25.14	30.86	-5.71
S0092	22.86	32.00	-9.14
S0093	25.14	35.43	-10.29
S0094	21.71	29.71	-8.00

t 檢定：成對母體平均數差異檢定

	Pre_test_score	Post_test_score
平均數	27.91995238	29.06452381
變異數	22.46340373	25.44308612
觀察值個數	200	200
皮耳森相關係數	0.307340801	
假設的均數差	0	
自由度	199	
t 統計	-2.80875882	
P(T<=t) 單尾	0.002734539	<0.05 Statistical significant improvement found
臨界值：單尾	1.652546746	
P(T<=t) 雙尾	0.005469078	
臨界值：雙尾	1.971956544	

Participant_no	Post_test_score	Pre_test_score	Improvement
S0095	21.71	29.71	-8.00
S0096	25.14	25.33	-0.19
S0097	32.00	29.00	3.00
S0098	30.86	33.14	-2.29
S0099	28.57	28.57	0.00
S0100	28.00	31.00	-3.00
S0101	25.14	28.57	-3.43
S0102	24.00	25.14	-1.14
S0103	26.00	30.00	-4.00
S0104	24.00	24.00	0.00
S0105	31.00	33.00	-2.00
S0106	32.00	21.71	10.29
S0107	22.86	26.29	-3.43
S0108	35.43	30.86	4.57
S0109	29.71	32.00	-2.29
S0110	27.00	25.00	2.00
S0111	25.14	26.29	-1.14
S0112	33.00	32.00	1.00
S0113	40.00	33.14	6.86
S0114	35.43	27.43	8.00
S0115	35.43	32.00	3.43
S0116	33.14	28.57	4.57
S0117	33.33	27.43	5.90
S0118	40.00	30.86	9.14
S0119	34.29	32.00	2.29
S0120	35.43	29.71	5.71
S0121	33.14	26.29	6.86
S0122	36.57	30.86	5.71
S0123	33.00	29.00	4.00
S0124	37.71	32.00	5.71
S0125	33.00	29.00	4.00
S0126	33.00	26.00	7.00
S0127	33.33	28.00	5.33
S0128	32.00	27.00	5.00
S0129	29.71	26.00	3.71
S0130	36.57	28.57	8.00
S0131	33.00	32.00	1.00
S0132	33.14	29.71	3.43
S0133	35.43	29.71	5.71
S0134	33.00	27.43	5.57
S0135	33.00	29.00	4.00
S0138	24.00	29.00	-5.00
S0139	40.00	31.00	9.00
S0140	33.14	24.00	9.14
S0143	33.00	24.00	9.00
S0152	28.00	31.00	-3.00
S0156	31.00	23.00	8.00
S0157	31.00	23.00	8.00
S0158	27.43	30.00	-2.57
S0162	30.86	22.00	8.86
S0165	29.00	22.00	7.00
S0166	24.00	23.00	1.00
S0167	19.00	18.00	1.00
S0168	32.00	21.00	11.00
S0172	33.00	17.00	16.00
S0174	32.00	27.00	5.00
S0175	34.00	27.00	7.00
S0178	19.00	39.00	-20.00
S0179	19.00	39.00	-20.00
S0181	34.00	35.00	-1.00
S0182	33.00	12.00	21.00
S0183	36.57	21.71	14.86
S0184	21.00	23.00	-2.00
S0188	21.71	29.00	-7.29
S0189	27.43	29.00	-1.57
S0190	22.86	24.00	-1.14
S0193	40.00	23.00	17.00
S0195	13.00	11.00	2.00
S0200	31.00	27.43	3.57
S0205	30.67	21.00	9.67
S0210	32.00	19.43	12.57
S0212	28.00	23.00	5.00
S0214	31.00	32.00	-1.00
S0215	37.00	31.00	6.00
S0217	24.00	20.57	3.43
S0220	32.00	21.00	11.00
S0221	31.00	27.43	3.57
S0229	30.86	22.00	8.86
S0230	24.00	31.00	-7.00
S0231	33.00	32.00	1.00
S0237	22.86	24.00	-1.14
S0238	32.00	27.20	4.80
S0242	36.00	27.43	8.57
S0243	33.00	25.00	8.00
S0248	28.57	35.00	-6.43

Participant_no	Post_test_score	Pre_test_score	Improvement
S0252	33.00	32.00	1.00
S0253	29.00	30.00	-1.00
S0254	25.00	28.00	-3.00
S0255	22.00	22.00	0.00
S0256	34.00	28.00	6.00
S0257	34.00	34.00	0.00
S0258	28.00	25.00	3.00
S0260	15.00	16.00	-1.00
S0261	26.00	32.00	-6.00
S0263	30.00	25.00	5.00
S0268	24.00	24.00	0.00
S0269	29.71	22.86	6.86
S0272	29.00	23.00	6.00
S0273	27.00	26.00	1.00
S0274	28.00	30.86	-2.86
S0275	30.86	28.57	2.29
S0276	30.86	29.71	1.14
S0277	30.00	27.00	3.00
S0278	28.00	32.00	-4.00
S0279	32.00	28.00	4.00
S0280	32.00	39.00	-7.00
S0281	23.00	19.00	4.00
S0282	22.00	17.00	5.00
S0283	24.00	27.43	-3.43
S0284	24.00	27.00	-3.00
S0285	27.00	26.00	1.00
S0286	30.00	26.00	4.00
S0287	29.00	25.00	4.00
S0288	29.00	28.00	1.00
S0289	36.00	31.00	5.00

提交報告常見問題

11

- ❖ 報告內相關部分數據不一
- ❖ 包含非報告期內數據
- ❖ 於(K)部分(項目開展後的進度及個別活動的結果)
遺漏報告非成果指標活動
- ❖ 成果未達標時未有建議相應補救措施
- ❖ 自行修改試算表內已載程式，導致數據有誤

問答時間